



Livingston United Parish Church

Worshipping Together, Sharing Good News, Serving Christ in the Community

Livingston United Parish Church
Nether Dechmont Com Centre
Fells Rigg
Carmondean
Livingston
EH54 8AX

Charity Gift Aid Declaration

Boost your donations by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed from the government by the charity from the tax you pay for the relevant tax year. Your congregation can reclaim Gift Aid on your offerings if you pay sufficient income tax and you provide a signed Gift Aid Declaration (below). In order to Gift Aid your donations, please complete the form and hand it to your Gift Aid Co-Ordinator.

I want to Gift Aid all monetary donations I have made in the past 4 years and those I make from today onwards to: Livingston United Parish Church, Charity No: SC012054

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

Please tick:

My Details:

Title: _____ **First Name:** _____ **Surname:** _____

Full Home address: _____ **Postcode:** _____

Signature: _____ **Date:** _____

Please notify the Gift Aid Co-Ordinator if you:

- Wish to cancel this declaration
- Change your name or address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher rate or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

PRIVACY NOTICE

You are giving your personal data to **Livingston United Parish Church** as the Data Controller.

Your Personal Data: You are being asked to supply your name, address, postcode and signature.

Purpose: The purpose of processing the personal data we ask for is to complete a Gift Aid declaration. The legal basis for this processing is the Legitimate Activities of the Church as a not-for-profit organisation. Your personal data will not be used for another purpose without your consent. If you do not provide the personal data requested, we cannot complete the declaration.

Data Subjects: Individuals making a monetary offering or donation to this congregation.

Sharing Your Personal Data: Your personal data will only be shared with HMRC as an independent data controller. This sharing is solely for the purpose of administrating Gift Aid declarations.

Your Rights: You have rights under the Data Protection Act 2018. For more information visit the website at www.churchofscotland.org.uk/using-our-site/privacy-centre.

Allocated GA No. (for office use):

Livingston United Parish Church, a charity registered in Scotland, No SC012054. Members of:

